

**RIVER PLACE TOWNHOUSE ASSOCIATION, INC.**

**Rules Governing Member Participation at Meetings**

Pursuant to Section 720.303(2)(b), Florida Statutes, the Board of Directors of River Place Townhouse Association, Inc. (the "Association") adopts the following rules governing the frequency, duration and manner of Member statements at meetings:

**General; Rules of Decorum and Civility for Participation at Meetings.**

1. All Members, Member's spouses and permitted invitees attending Board of Directors meetings or Member Meetings of the Association shall conduct themselves in a respectful and peaceful manner and refrain from engaging in disruptive behavior. Any person who fails to observe the rules of decorum of a meeting will be asked to stop the offending behavior. If the person fails to stop the offending behavior after being asked to do so, the person will be asked to leave the meeting. Violation of these Rules will result in the offending person being subject to a fine and/or having his/her use rights suspended, including suspension of the right to attend future meetings.

2. Rules of Decorum and Civility For Participation at Meetings.

(a) Members speaking at a Meeting shall focus on the agenda item for which said Members will speak, not on persons or personalities.

(b) Sidebar discussions while others are speaking are not permitted.

(c) Anger, rudeness, ridicule, impatience and/or lack of respect for others are not acceptable behavior at a Meeting.

(d) Demonstrations in support or opposition to a speaker or matter raised at the Meeting, such as clapping, yelling, cheering, booing, hissing or other annoying or intimidating sounds or body language are not permitted at a Meeting.

**Board of Director Meetings.**

1. All members of Association have the right to attend all meetings of the Board of Directors, except for "closed" meetings of the Board held under Section 720.303(2), Florida Statutes. No person, other than a member and a member's spouse, may attend meetings of the Board of Directors, unless required by Florida law or permitted by the Board of Directors in writing and in advance of the meeting.

2. Any Member desiring to speak at a Board of Directors meeting must sign-in at the start of the meeting and indicate which agenda item(s) said Member will speak. If a Member fails to sign-in at the start of the meeting, he or she will not be permitted to speak.

3. Time will be set aside at the END of the Board of Directors meeting for Member statements.

4. Members can only speak on agenda items. Members can only speak one-time in reference to a specific agenda item. A Member cannot designate another person to speak for a him or her (other than said Member's spouse or Member's attorney).

5. Members can only speak for 3 minutes on each specific agenda item. Members must stay on topic and are not permitted to have a discussion or question/answer session with the Board of Directors. Members cannot "yield" their speaking time to another Member for the purpose of extending a Member's speaking time.

6. Members are not permitted to participate in the Board of Directors' deliberations or votes.

#### Member Meetings.

1. All members of Association have the right to attend all meetings of the Members of Association. No person, other than a Member and a Member's spouse, may attend meetings of the Members of Association, unless required by Florida law or permitted by the Board of Directors in writing and in advance of the meeting.

2. Any Member desiring to speak at a Members meeting must sign-in at the start of the meeting and indicate which agenda item(s) said Member will speak. If a Member fails to sign-in at the start of the meeting, he or she will not be permitted to speak.

3. Time will be set aside at the beginning of the Members meeting for Member statements.

4. Members can only speak on agenda items. Members can only speak one-time in reference to a specific agenda item. A Member cannot designate another person to speak for him or her (other than said Member's spouse or Member's attorney).

5. Members can only speak for 3 minutes on each specific agenda item. Members must stay on topic and are not permitted to have a discussion or question/answer session with the other Members in attendance. Members cannot "yield" their speaking time to another Member for the purpose of extending a Member's speaking time.

#### Committee Meetings.

1. All members of Association have the right to attend all Committee meetings that must be open to the Members pursuant to Section 720.303(2)(a), Florida Statutes. No person, other than a Member and a Member's spouse, may attend meetings of a Committee, unless required by Florida law or permitted by the Board of Directors or the Chairman of the Committee in writing and in advance of the meeting.

2. Any Member desiring to speak at a Committee meeting must sign-in at the start of the meeting and indicate which agenda item(s) said Member will speak. If a Member fails to sign-in at the start of the meeting, he or she will not be permitted to speak.

3. Time will be set aside at the beginning of the Committee meeting for Member statements.

4. Members can only speak on agenda items. Members can only speak one-time in reference to a specific agenda item. A Member cannot designate another person to speak for him or her (other than said Member's spouse or Member's attorney).

5. Members can only speak for 3 minutes on each specific agenda item. Members must stay on topic and are not permitted to have a discussion or question/answer session with Committee members or other Members in attendance. Members cannot "yield" their speaking time to another Member for the purpose of extending a Member's speaking time.

#### Taping of Meetings.

1. Members are permitted to tape record or video meetings of the Board of Directors, Members and Committees. A Member desiring to tape record or video a meeting must sign-in at the start of the meeting and indicate that he/she will be tape recording and/or taking video of the meeting. If a person fails to sign-in and/or to indicate that he/she will be tape recording and/or taking video, said person shall not tape record and/or video the meeting.

2. No tape recording or video taping of any meeting shall interfere with or obstruct a meeting.

#### Discipline.

1. If any person fails to observe the rules of decorum of a meeting and/or fails to observe and comply with the foregoing Rules governing Member participation at meetings, said person will be asked to stop the offending behavior. If the person fails to stop the offending behavior after being asked to do so, the person will be asked to leave the meeting. Violations will result in the offending person being subject to a fine and/or having his/her use rights suspended, including suspension of the right to attend future meetings.

Approved at the Board of Directors Meeting held on October 30, 2023.