



CERTIFICATE OF INSURANCE INSTRUCTION SHEET

WHAT TO DO WHEN YOU RECEIVE A LETTER FROM YOUR LENDER:

All Certificate of Insurance requests are handled by Cheryl kemp.

For your convenience, requests can be submitted via Email or Fax.

Please be sure to send a copy of the letter that you received from your lender

Email: cheryl.kemp@assuredpartneres.com or Fax: (239) 542-5527

If needed, Cheryl, Susan, or Gege can be reached via phone for any questions or concerns.

Phone: 239-542-1533 main line